

## REGISTRATION FORM

### 1. Personal Information

Last name or family name					
First name (s) (in full)					
Preferred name (known as)					
Are you male or female?	Male		Female		
Are you single or married?	Single		Married	Other	
Address:					
Postcode					
Nationality			Date of Birth e.g. dd / mm / yyyy		
National Insurance Number					
UTR Number					
Mobile Telephone No.			Home Telephone No.		
Email Address					
Please let us know if you would like to receive updates and information from us by email (e.g. regular reminders about claiming expenses)	Yes		No		
Start date with Rhino Pro e.g. dd / mm / yyyy			Payroll ID (if you have one)		
Agency Name					

### 2. BANK DETAILS

Account Holder Name:		(As printed on your bank card)
Sort Code:		
Account Number:		
Bank Name:		
Roll Number (Building Society)		

*NB. If this is not your own bank account you must also complete the Third Party Account Agreement, which needs the signature of the account holder.*

*Continued*



### 3. Employee Statement

You need to select only one of the following statements A, B or C	<b>A</b> – This is my first job since last 6 April and I have not been receiving taxable Jobseeker’s Allowance, Employment and Support Allowance, taxable Incapacity Benefit, State or Occupational Pension		
	<b>B</b> – This is now my only job but since last 6 April I have had another job or received taxable Jobseeker’s Allowance, Employment and Support Allowance, taxable Incapacity Benefit. I do not receive a State or Occupational Pension		
	<b>C</b> – As well as my new job, I have another job or receive a State or Occupational Pension.		
Do you have a Student Loan which is not fully repaid and all of the following apply:	<ul style="list-style-type: none"> <li>You left a course of UK higher education before last 6 April.</li> <li>You received your first Student Loan instalment on or after 1 September 1998</li> </ul>		
	Yes		No

Please return a fully completed copy of this form along with a copy of your proof of your right to work in the UK to [register@rhinopro ltd.co.uk](mailto:register@rhinopro ltd.co.uk)

Documents which we can accept as proof of the right to work in the UK are:

- Current UK Passport
- Full UK Birth or Adoption Certificate together with an official document showing your permanent National Insurance Number
- European Economic Area country or Switzerland passport or national identity card
- Non EEA country - current Passport or other Home Office Document endorsed to show that you are exempt from immigration control, allowed to stay in the UK, have the right of abode in the UK, and are currently allowed to do the the type of work in question.

We cannot accept a driving licence as proof of right to work in the UK.

PRINT NAME: .....

SIGNATURE: .....

DATE: ...../...../.....

Please refer to our Privacy Policy which can be found at [www.rhinopro ltd.co.uk](http://www.rhinopro ltd.co.uk)

**Please note we will not be able to process any payment for your until all of the above information and your proof of right to work has been received.**

